

**MINUTES FROM THE  
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT  
BOARD MEETING  
September 10, 2024**

**The Cypress Springs Special Utility District** Board of Directors met on Tuesday, September 10, 2024, in the Board Room of the Cypress Springs Special Utility District Office at 114 FM 115 for their monthly meeting.

**Directors Present:** President Larry Daniel, Vice President Richard Starek, Director Jerry Hammond, Director Brad Sears, Director Neuman Browning, Director Chad Neal, Director Rex Tillery, Director Todd Jagers, Director Richard Hughes and Director Jack Kemp

**Directors Absent:** Secretary-Treasurer Lloyd Parker

**Also Present:** General Manager Kevin Spence and Office Manager Jean Sparks

**Public Attendance Consisted of:** n/a

**Public Comment:** n/a

**Invocation:** Vice President Richard Starek

**President Larry Daniel** asked for a motion and a second to approve consent items. Director Jack Kemp made a motion, seconded by Director Rex Tillery, to accept the Minutes from August 13, 2024, as written, the Treasurer's Report, and Aged Payables/replenish petty cash checking to \$20,000.00. The motion carried with no dissent.

**Manager's Reports / Unfinished Business:**

**Manager Kevin Spence** reported the new SCADA system for the North Plant has been ordered and is scheduled for installation by the end of September.

**Manager Kevin Spence** reported People's Telephone has installed the new phone system in the office, and fiber internet has been installed at the North Plant and the Field Office. The East and South Plants are scheduled to be connected to fiber internet in September.

**Manager Kevin Spence** reported that Temo Roofing completed the office roof replacement using the specified materials and did an excellent job.

**Manager Kevin Spence** reported Joyce Weatherford's memorial has arrived and will be placed to the left of the driveway, near the maple tree planted last year in her honor.

**Manager Kevin Spence** reported that Cornersville maintenance was routine until yesterday morning when the pump for Well 3 went out and needed to be pulled and replaced.

**Manager Kevin Spence** reported needing to vote on Hilltop Securities Investment into Logic TexSTAR, as discussed at last month's meeting. President Larry Daniel read the Board Resolution for opening an account with Local Government Investment Cooperative (LOGIC) Trust with Hilltop Securities. Director Neuman Browning made a motion, and Vice President Richard Starek seconded, to withdraw \$20,000.00 from the operating funds for the opening deposit into the Logic TexSTAR account. The motion carried with no dissent.

**Manager Kevin Spence** reported that, given the leaks and locations, few Kamstrup meters have been installed at this time of year.

**Manager Kevin Spence** reported that Directors Neuman Browning, Chad Neal, Brad Sears, and Brad's wife Krisan visited the North Plant for a tour. The directors found treating and supplying water to customers much more complex and interesting than expected. They enjoyed talking to the employees and wanted to tour all the plants eventually.

**Manager's Reports / New Business:**

**Manager Kevin Spence** reported Cypress Springs Special Utility District has been awarded a \$20,000.00 grant from the Sabine River Authority. This grant will upgrade the undersized water line on CR 4440 by replacing about 2,500 ft. of the existing 2" water line with a 3" water line, allowing for more connections.

**Manager Kevin Spence** reported the Office Professionals Conference is October 10-11 in San Marcus, with the Office Manager Jean Sparks and Bookkeeper Raegan Swann attending.

**There being** no further business, Director Neuman Browning made a motion, and Director Rex Tillery seconded it, to adjourn the meeting at 6:10 PM. The motion carried with no dissent.

---

**Approved**

---

**Date**