

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
July 16, 2024**

The Cypress Springs Special Utility District Board of Directors met on Tuesday, July 16, 2024, in the Board Room of the Cypress Springs Special Utility District Office at 114 FM 115 for their monthly meeting.

Directors Present: President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, Director Jerry Hammond, Director Brad Sears, Director Neuman Browning, Director Chad Neal, Director Rex Tillery, and Director Jack Kemp

Directors Absent: Director Todd Jagers, Director Richard Hughes

Also Present: General Manager Kevin Spence, Office Manager Jean Sparks,

Public Attendance Consisted of: n/a

Public Comment: n/a

Invocation: Vice President Richard Starek

President Larry Daniel asked for a motion and a second to approve consent items. Director Jack Kemp made a motion, seconded by Director Jerry Hammond, to accept the Minutes from June 11, 2024, as written, the Treasurer's Report, and Aged Payables/replenish petty cash checking to \$20,000.00. The motion carried with no dissent.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported that the elevated tank was in service on June 20, 2024. The fence has been completed, the collector moved, and the control valve repaired. 503 connections have been moved from the South Plant to the North Plant.

Manager Kevin Spence reported the sludge removal at the North Plant has been finished. Denali couldn't move to the East Plant because only two trucks were brought, and a minimum of four trucks were required to haul the sludge off. As a result, the sludge removal at the East Plant will be postponed until September or October.

Manager Kevin Spence reported receiving roof bids for the office roof from Triple Crown Roofing and Temo Roofing. Both bids are similar in scope. After some discussion, Director Chad Neal motioned, seconded by Vice President Richard Starek, to proceed with the Temo bid. The motion carried with no dissent.

Manager Kevin Spence reported the TRWA Training & Technical Conference in Galveston on July 10-11, 2024, was canceled due to Hurricane Beryl. All fees for the conference and hotel rooms were refunded.

Manager Kevin Spence reported during the TWCA Summer Conference in Arlington on June 12-14, 2024, President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, and I came to the conclusion that the association did not offer sufficient benefits aligned with our current interests. Vice President Richard Starek pointed out that the conference mainly focused on endangered species and was relatively small, with only three vendors participating. President Larry Daniel suggested that we remain association members to continue receiving valuable information that could benefit us in the future.

Manager Kevin Spence reported Field Foreman Dakota Shelby attended the Cornersville June board meeting and will continue to attend each month. Board President Rickey Reneau stated that the meeting went well and CSSUD was well represented. It was a routine month.

Manager Kevin Spence reported David Scechtman with Hilltop Securities was not able to attend this month's meeting due to car problems but will reschedule for another month for him to attend to answer any questions the directors may have about Hilltop Securities.

Manager Kevin Spence reported that TCEQ approved the Rural Development Grant Loan application on June 18, 2024.

Manager Kevin Spence reported the office staff, Sandra Martinez and Kayla Green, have been locating the easements for the 6-inch water line that will be abandoned, and for laying the new 16-inch raw water line. Letters have been sent to property owners to update any easements that have not been found.

Manager Kevin Spence reported Jackie Brown from Rural Development requested a copy of the approved TCEQ prints from Stan Hayes of Hayes Engineering to submit to the state engineers for review.

Manager Kevin Spence reported busting some of the tops of the meter boxes to see if it would improve the Kamstrup meters reception from the meters to the collectors. It is showing some improvements but the extenders seem to be helping more.

Manager Kevin Spence reported no updates on the City of Mount Vernon agreement.

Manager Kevin Spence reported the employee appreciation lunch was a success. Most employees and directors attended and enjoyed catching up with each other. The employees who could not participate were working on the SCADA system at the Northeast plant, which has not been updated since 2004. Due to the antiquated software, even the specialists are unable to locate the recent issues with the SCADA system and computer. We will start the process of obtaining bids for other SCADA systems that will integrate appropriately.

Manager's Reports / New Business:

Manager Kevin Spence reported receiving in the mail from R.D. Williams and Company inquiring about Exxon Mobile leasing the District's property. The lease packet was available for the directors who want to review it. After discussion, the board agreed not to lease any property to Exxon Mobile

Manager Kevin Spence reported People's Telephone will temporarily install a new phone system to test its functionality. The phone system is outdated and cannot be repaired and replacement parts are not available.

Manager's Reports / New Business:

Manager Kevin Spence reported receiving a call today from a third party who inquired about developing around 500 homes on 460 acres in Scroggins. They were advised that they would need to fill out and submit a Non-Standard Service Application along with the standard investigation fee.

There being no further business, Director Rex Tillery made a motion, and Director Neuman Browning seconded it, to adjourn the meeting at 6:15 PM. The motion carried with no dissent.

Approved

Date