

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
June 13, 2023**

The Cypress Springs Special Utility District Board of Directors met Tuesday, June 13, 2023, in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Directors Present: President Larry Daniel, Secretary Treasurer Lloyd Parker, Vice President Richard Starek, Director Jerry Hammond, Director Neuman Browning, Director Brad Sears, Director Todd Jagers, Director Chad Neal and Director Jack Kemp, and Director Rex Tillery

Directors Absent: Director Richard Hughes

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks

Public Attendance Consisted of: Gary Marrow and Mike Rambin

Public Comment: None

President Larry Daniel asked for a motion and a second to approve consent items. A motion was made by Director Jack Kemp and seconded by Director Todd Jagers to accept the Minutes from May 9, 2023, as written, Treasurer's Report and Aged Payables/Replenish Petty Cash Checking to \$20,000.00. Motion carried with no dissent.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported that the repairs on the Pine Valley Well pump have been finished and it was reinstated on June 1, 2023. Accounts have been transferred back to Pine Valley Well from the South Plant.

Manager Kevin Spence reported that Samson Utility will begin laying an 8" pipe on FM 115 this week, weather permitting. The work will commence from the bridge and progress toward the tank site. Our field operators will start from the tank site and move towards the bridge to meet Samson Utility.

Manager Kevin Spence reported speaking with the City of Mount Vernon's engineer Lanny Buck with KSA Engineers, per President Larry Daniel's request, confirming the City of Mount Vernon has the capacity to serve Tim Seymore R.V. Park on Hwy 37 South, even with the large developments of RV Parks going in at Love's Truck Stop and Dukes Truck Stop. After discussion, a motion was made by Director Neuman Browning and seconded by Director Chad Neal to allow the City of Mount Vernon to annex and provide water to Tim Seymore R.V. Park on Hwy 37 South on the condition at their cost our existing 4" water line be relocated to the outer edge of the Tim Seymore's property along with any easements needed from Tim Seymore or additional homeowners. Motion carried with no dissent.

Manager Kevin Spence reported I am scheduled to attend the upcoming Cornersville WSC board meeting next week. There have been talks about the possibility of Pickton WSC acquiring around 200 of our previously used radio-read meters. I will provide an update on the potential options after further discussions with them. In addition, Pickton WSC has reported a few minor leaks, meter sets, and a road bore.

Manager Kevin Spence reported Mitcham Nelson was hired to provide mulching services for an area of roughly four acres, out of a total of five acres where new sludge ponds are being planned. Stan Hayes from Hayes Engineering has requested a topographical survey to be conducted for this project.

Manager Kevin Spence reported upon careful consideration, Rick Ivey, Plant Supervisor, honored Jeremy Deas request to transfer him from being a field to a plant operator starting this month. As a result, there is now an available field operator position.

Manager's Reports / New Business:

Manager Kevin Spence reported both trucks used for transporting equipment were out of commission for several days. The ¾ ton Ford has been successfully repaired and is now being utilized again. However, the Chevrolet 5500 remains in the workshop. We have been looking for a 1-ton pickup that fits within our budget to replace the ¾ ton, enabling us to transport both track hoes.

Manager Kevin Spence reported obtaining a quote from Peoples Telephone for an upgraded surveillance system that includes wider coverage and larger cloud storage. However, the initial bid received was significantly higher than expected. I am still exploring other options that meet the parameters proposed by Peoples Telephone.

Manager Kevin Spence reported Dillion McAdoo and Jarret Elmore have been registered for the upcoming TCEQ Public Drinking Water Conference, which will be held virtually in August.

Manager Kevin Spence requested the July 11, 2023, board meeting to be moved to Monday, July 10, 2023, due to conflict with the TRWA Training and Technical Conference July 12-13. A motion was made by Director Todd Jagers and seconded by Director Rex Tillery after discussing the matter to reschedule July's board meeting from July 11th to July 10, 2023, Motion carried with no dissent.

Manager Kevin Spence reported according to our research that it was discovered that the wells located in Kings County had been transferred back to Kings County and Stan Firebaugh, except for Wells 2 and 3. Since we were unable to utilize these two wells, it was agreed that Kings County could take responsibility for plugging them. A motion was made by Director Jerry Hammond and seconded by Director Jack Kemp to give Wells 2 and 3 to Kings County P.O.A. for them to use as needed and cover the expenses of plugging. Motion carried with no dissent.

Manager Kevin Spence requested the initiation of the bidding process for the construction of the new elevated storage tank. Following the laying of the 8" water line this week, the construction process will take approximately 6 months from the date the bid is accepted. After discussion, a motion was made by Director Rex Tillery and seconded by Director Jack Kemp to begin accepting bids for the construction of the new elevated storage tank on FM 115. Motion carried with no dissent.

Other Business That May Arise/Old Business

Manager Kevin Spence reported the clarifier at the South Plant broke. The euro drive separated below the flocculate and wedged on top of the rake. Jimmy Staples bid repairs to be around \$70,000. Called the manufacturer, Tonka, and they are sending a specialist this week to seek the best method of repair or replacement.

There being no further business a motion was made by Director Neuman Browning and seconded by Director Chad Neal to adjourn the meeting at 6:25 PM. Motion carried with no dissent.

Approved

Date