

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
May 14, 2024**

The Cypress Springs Special Utility District Board of Directors met on Tuesday, May 14, 2024, in the Board Room of the Cypress Springs Special Utility District Office at 114 FM 115 for their monthly meeting.

Directors Present: President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, Director Jerry Hammond, Director Brad Sears, Director Neuman Browning, Director Chad Neal, Director Rex Tillery, and Director Jack Kemp

Directors Absent: Director Todd Jagers, Director Richard Hughes

Also Present: General Manager Kevin Spence, Office Manager Jean Sparks,

Public Attendance Consisted of: n/a

Public Comment: n/a

Invocation: Vice President Richard Starek

President Larry Daniel asked for a motion and a second to approve consent items. Director Rex Tillery made a motion, seconded by Director Jerry Hammond, to accept the Minutes from April 9, 2024, as written, the Treasurer's Report, and Aged Payables/replenish petty cash checking to \$20,000.00. The motion carried with no dissent.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported the new 100,000-gallon elevated tank on FM 115 has been completed and connected. Caldwell will return on May 29 to disinfect and sample before putting it into service. The collector for our Kamstrup meters currently on the Pine Valley standpipe will be moved to the new tank as soon as it can be scheduled.

Manager Kevin Spence reported that Water Utility Management had completed all repairs and coatings at the North and East plants. The additional repairs and fabrications exceeded the bid amount.

Manager Kevin Spence reported the South Plant clarifier is being reassembled and expected to be back in service next week. Eight automated valves will be replaced at the East Plant over the next few months.

Manager Kevin Spence reported that Cornersville WSC's Well 2 was damaged when a tree fell on it during a storm. The meter, piping, and fence needed to be repaired. The manager was asked to order a new meter, but in the meantime, a used 2" meter was installed.

Manager Kevin Spence reported the construction account is running low due to the previously mentioned repairs. The account should gradually increase to cover future repairs and projects.

Manager Kevin Spence reported that the Rural Development Grant Loan application was submitted on April 9, 2024. We are currently awaiting a response from TCEQ.

Manager Kevin Spence reported that Dakota Shelby and Jean Sparks attended Ferguson Enterprises LLC (Ferguson) training in Lockhart on the Kamstrup meters and software. They received beneficial information and were able to network with other companies.

Manager Kevin Spence reported the Kamstrup mobile collector has been stationed at the new elevated tank site for about three weeks. It will soon be relocated to Hwy 11 to find a suitable location for adding a potential permanent collector.

Manager Kevin Spence reported no current updates from the City of Mount Vernon.

Manager Kevin Spence reported Rick Ivey will soon be celebrating his 37th work anniversary, making him our longest-standing employee. We have hired Eva Lewis as a part-time office employee, and she will be working from 10:30 AM to 2:00 PM every day. Also, Alex Harper is no longer employed with us for missing too many days on his probationary period.

Manager's Reports / New Business:

Manager Kevin Spence reported that the June 2024 meeting will proceed as scheduled and doesn't need to be changed. However, due to a scheduling conflict with the Texas Rural Water Association Tech Conference, requested to reschedule the meeting planned for July 9, 2024, to July 16, 2024. Vice President Richard Starek made a motion, and Director Jack Kemp seconded the motion to move the July 9, 2024 meeting to July 16, 2024. The motion passed without any objections.

Manager Kevin Spence reported receiving a violation notice from the TCEQ regarding the South Plant for not reporting nitrate levels for February 2023. Curo, a contract sample collector for TCEQ, is responsible for collecting samples as per the list provided by TCEQ and delivering the samples to an approved lab. The Lower Colorado River (LCR) tests our system yearly and has always tested for nitrate levels, except for 2023. We are inquiring with the TCEQ and Curo to determine who is responsible for the nitrate levels not being tested and reported in 2023. The maximum contaminant level (MCL) for nitrate in drinking water is 10.0 milligrams per liter (mg/L), and our levels have always been below 0.1 mg/L. If required, we have twelve months to notify our customers nitrates were not tested for.

Manager Kevin Spence Reported Rick Ivey and Dillon Mcadoo, and he has completed the Water Audits, Water Use Survey, Utility Profile, updated the Drought Contingency Plan, and prepared the Consumer Confidence Report for the TCEQ and TWDB for 2023, which are due every June.

Manager Kevin Spence reported that the TWCA Conference is scheduled for June 12-15, 2024, in Arlington. President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, Office Manager Jean Sparks, and I plan to attend to evaluate whether it provides sufficient value for our District to maintain its membership. Our renewal is due in September.

Manager Kevin Spence reported receiving an invitation from Able Springs SUD for their 60th Anniversary celebration. If anyone is interested in attending, it is June 1, 2024, 11:00-2:00, at their office, 30100 FM 429, Terrell, TX.

Other Business That May Arise:

Manager Kevin Spence reported a customer with property next to the new elevated storage tank reported that we were draining his pond. However, after discussing the situation with the customer, it became clear that since the tank had not even been filled yet, there was no way we could be draining his pond. The customer contacted the individual who built his dam/pond and discovered that a turtle was stuck in the drainage hole, causing the water loss.

Secretary-Treasurer Lloyd Parker reported during his recent lunch that he had spoken with some employees and requested another employee appreciation lunch for all the employees and the board of directors. General Manager Kevin Spence said he would present a few dates for consideration at the next board meeting. Additionally, Mr. Parker wanted the board of directors to visit the plants to gain firsthand knowledge of the system. Mr. Parker also expressed concern about customers incurring late fees due to inconsistent mail delivery by the post office. Various options for customers to receive, view due dates and amounts, and pay bills were discussed.

There being no further business, Vice President Richard Starek made a motion, and Director Rex Tillery seconded it, to adjourn the meeting at 6:25 PM. The motion carried with no dissent.

Approved

Date